



# FGRBI Process & Documentation

<b>Eligibility Determination</b>	<b>Resources</b>	<b>FORMS</b>
<ul style="list-style-type: none"> <li>Identify venue, format, members, and preferences with family for initial planning meeting. (Usually via phone call)</li> <li>Briefly introduce NE and EI to family</li> <li>Answer family's questions</li> </ul>	NE and EI	
<ul style="list-style-type: none"> <li>Mail "Getting to Know Your Child" to family prior to initial planning meeting, if not completed in Eligibility Evaluation.</li> <li>Provide Family appointment reminder with refrigerator magnet and Welcome! In mail out packet</li> </ul>		Info Sheet Meeting you... GTKYC Welcome Packet & Magnet
<ul style="list-style-type: none"> <li>Get IFSP and evaluation results from CHS, therapists, etc, if completed prior to referral.</li> </ul>		
<b>Initial Visit</b>	<b>Resources</b>	<b>FORMS</b>
<ul style="list-style-type: none"> <li>Introduce EI process and services using examples of natural environments and the parent's role in Early Intervention</li> <li>Answer questions throughout.</li> <li>Gather signatures for assessment as needed.</li> </ul>	FG-RBI Video	Do your math! Day in Katie Home Field Advantage
<ul style="list-style-type: none"> <li>Identify parent concerns, priorities, goals, expectations of intervention, and roles/responsibilities of team members in format identifies by family</li> </ul>		Keeping Track
<ul style="list-style-type: none"> <li>Establish agendas, dates and contacts for future appointments on Welcome brochure.</li> </ul>		
<b>Intervention Planning Visit</b>	<b>Resources</b>	<b>FORMS</b>
<ul style="list-style-type: none"> <li>Discuss Evaluation results and explain how the AEPS and Family interview will be conducted</li> <li>Identify how evaluation results are to be presented and discussed</li> </ul>		Lorna's article
<ul style="list-style-type: none"> <li>Family Guided Routines Based Interview</li> </ul>		*Interview Form
<ul style="list-style-type: none"> <li>Observe family members in at least 2 routines – play, caregiving, pre-ac/literacy, community/family and begin scoring AEPS</li> </ul>	*NE Pyramid	*Family Routine Categories
<ul style="list-style-type: none"> <li>Plan for routines to be observed on next visit</li> <li>Leave AEPS Family Report if requested by parents</li> </ul>		*Family Report



<b>Assessment/IFSP Visit</b>	<b>Resources</b>	<b>FORMS</b>
<ul style="list-style-type: none"> <li>Follow-up on information discussed in initial meeting and continue with Interview</li> </ul>		*Interview Form
<ul style="list-style-type: none"> <li>Complete AEPS</li> </ul>		*AEPS Measurement 0-3
<ul style="list-style-type: none"> <li>Discuss AEPS results and Family Report</li> </ul>		
<ul style="list-style-type: none"> <li>Develop outcomes with family (2-3 to start)</li> <li>Identify 1-2 short term objectives for each outcome</li> </ul>	AEPS and Family Interview Family Centered Interviewing	*Daily Data Sheet
<ul style="list-style-type: none"> <li>Identify 2 routines from 2 different categories based on what family has shared in interview and assessment. Criteria for identifying routines:               <ul style="list-style-type: none"> <li>Has to be frequently occurring</li> <li>Highly preferred by caregiver and motivating for child</li> <li>Includes multiple opportunities for embedding outcomes</li> </ul> </li> </ul>		*Family Routine Categories
<b>Begin Intervention</b>	<b>Resources</b>	<b>FORMS</b>
<ul style="list-style-type: none"> <li>Introduce 1<sup>st</sup> teaching strategy in two routines (Remember training videotapes.) Use triadic model emphasizing competence and information sharing with family.</li> </ul>	Training Videotapes Caregiver Training Protocol	
<ul style="list-style-type: none"> <li>Complete home visit notes and planning for next visit with parent.</li> <li>Schedule FIDELITY check with colleague (once a month)</li> </ul>		*Home visit notes *Daily data sheet *FGRBI Indicators
<b>Ongoing Intervention Visits</b>	<b>Resources</b>	<b>FORMS</b>
<ul style="list-style-type: none"> <li>Continue work on first teaching strategy in same 2 routines</li> </ul>		
<ul style="list-style-type: none"> <li>Offer videotaping in the 2 identified routines for parent review</li> <li>“Join in” another routine to observe</li> <li>Complete data sheets with parent</li> <li>Problem-solve with caregiver on data-collection at home</li> </ul>	Sample Data Forms	*Home visit notes *Daily data sheet *FGRBI Indicators
<ul style="list-style-type: none"> <li>If parent is using strategy consistently, talk about other potential routines they can use the strategy in to help plan generalization</li> </ul>		